



## **INVITATION TO BID RFP 2017-0316-001 PORTABLE LANDFILL LITTER FENCING**

The Board of County Commissioners will receive sealed bids for “PORTABLE LANDFILL LITTER FENCING”, until 9:00 a.m. MST, Thursday, March 16, 2017 at the office of the County Commissioners, 218 West Kiowa Ave, Fort Morgan, Colorado, at which time all bids will be publicly opened and read aloud. Location of bid opening will be at 231 Ensign, Fort Morgan, Colorado, assembly room, basement of the Administration Building.

The bid documents are on file in the office of the Administrative Services Manager in Fort Morgan from whom a copy may be obtained.

All bids shall be submitted in writing and signed by the bidder or an authorized agent, and must include the bidders address and phone number. All bids must be clearly marked “**RFP 2017-0316-001 Portable Landfill Litter Fencing**” and submitted in a sealed envelope to:

Morgan County  
Attn: Kristi Waite  
Administrative Services Manager  
218 W Kiowa Ave  
Fort Morgan, CO 80701

The Board of County Commissioners reserves the right to reject any or all bids and waive any formalities.

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Kristi Waite  
Administrative Services Manager  
Morgan County, Colorado

## Section I

### GENERAL INSTRUCTIONS TO BIDDERS

1. A "Bid" is a responsive, conforming, unconditional, complete, legible, and properly executed offer by a Bidder to provide the work specified in the Request for Bids for the compensation specified.
2. Bids shall be clearly marked with the work name, contact person, mailing address, and telephone number of the Bidder.
3. It shall be the responsibility of the Bidder to ensure that the Bid is in proper form and in the County's possession by or before the time and date designated in the Request for Bids. Bids will not be accepted after the designated time and date. Any Bid received late will be returned to the Bidder unopened, if possible.
4. All participating firms, by their signature hereunder, shall agree to comply with all conditions, requirements, and instructions of this bid as stated or implied herein. Should the County omit anything from this bid package which is necessary to a clear understanding of the items required, or should it appear that various instructions are in conflict, and then the companies shall secure instructions from Ms. Kristi Waite in the Morgan County Administrative Services Department.
5. Participating firms are expected to examine all documents contained herein. Failure to do so shall in no way relieve a participating firm from obligations with respect to his or her offer or to the resultant award. Non responsive and incomplete submittal may be deemed cause for rejection.
6. Any item which does not meet all of the terms, conditions, or specifications of this package must be clearly indicated on the exceptions to the bid section of this document or on a separate sheet of paper and returned with your bid.
7. Withdrawal of inadvertently erroneous bids before the award may be permitted if the Bidder submits proof which clearly and convincingly demonstrates, as determined by the County, that an error was made. **BIDS MAY NOT BE RE-SUBMITTED.**
8. The County shall not reimburse any Bidder for any cost incurred in preparing a Bid or attending equipment demonstrations, inspections, pre-bid conferences, or interviews.
9. Substitutions or modifications to any of the terms, conditions, or specifications of this bid which are made by Morgan County after the packages have been distributed to prospective firms, and prior to the due date and time, will be made in writing, and signed by the Administrative Services Manager. No employee of Morgan County is authorized to, in any way, modify any of the terms, conditions, or specifications of this package, without written approval of the Administrative Services Manager. This is not to imply that offers will not be accepted or considered on specifications which are different than those herein.
10. The County reserves the right to determine, in its sole reasonable discretion, whether any Bid meets the needs or purposes intended and is within the approved budget. The County does not base its award on prices alone. Also to be considered are: quality of product; past experience with the Bidder or any subcontractors, consultants, products or suppliers; qualifications of the Bidder and/or subcontractors or suppliers; services offered; warranties; maintenance considerations; long-range costs; delivery; and similar conditions.
11. The final award shall be made by the Board of County Commissioners in the best interests of Morgan County. **THE BOARD WILL GIVE A 5% PREFERENCE TO LOCAL BIDDERS.**

12. The County reserves the right to conduct such investigations as it deems necessary to assist in the evaluation of any Bid to establish the experience, responsibility, reliability, references, reputation, qualifications, or financial ability of any Bidder, manufacturer or supplier. The purpose of such investigation is to satisfy the County that the Bidder has the experience, resources, and commercial reputation necessary to supply the specified equipment and to perform the necessary warranty and product support in accordance with the Bid Documents in the prescribed manner and time.
13. The County reserves the right, if it deems such action to be in its best interests, to reject any and all Bids or to waive any irregularities or informalities therein. Any incomplete, false, or misleading information provided by any Bidder shall be grounds for rejection of the Bid. If Bids are rejected, the County further reserves the right to investigate and accept the next best Bid in order of ranking, or to reject all Bids and re-solicit for additional Bids.
14. No Bid shall include federal excise taxes or state or local sales or use taxes.
15. All parts not specifically mentioned which are necessary in order to provide a complete unit, shall be included in the Bid. Any item listed as "Standard" in the manufacturer's published specification, furnished by the Bidder, is assumed to be included in the Bid. Any variations shall be outlined in writing, noting cost factors where applicable.
16. Each Bid shall include a statement of standard warranty of the manufacturer.
17. Any Bid received as a result of this request is prepared at the Bidder's expense and becomes County property and is therefore a public record upon opening by the County.
18. If you consider any of the information being submitted to be trade secrets, privileged information, or confidential commercial, financial, geological, or geophysical data, it is your responsibility to label the information as such. Otherwise, all information submitted shall be available as a public record for public inspection.
19. By submitting a bid, the offerer acknowledges that (a) the preparation of the bid, and other quotations herein contained, does not obligate the County in any way; (b) the County assumes no obligation to enter into an agreement for the Work; (c) all bid documents are understood; and (d) the offerer has the equipment, technical ability, personnel and facilities to complete the work as specified herein in accordance with the bid documents.
20. No Bid may be withdrawn for a period of sixty (60) days after the deadline for Bids.

## Section II

### BID REQUIREMENTS

1. The Board of County Commissioners will receive sealed bids for **“RFP 2017-0316-001 Portable Landfill Litter Fencing”**, until 9:00 a.m. MST, Thursday, March 16, 2017 at the office of the County Commissioners, 218 West Kiowa Ave, Fort Morgan, Colorado, at which time all bids will be publicly opened and read aloud. Location of bid opening will be at 231 Ensign, Fort Morgan, Colorado, assembly room, basement of the Administration Building.
2. The equipment shall be brand new, of the latest design in current production, be equipped with all standard equipment and include all required equipment necessary to provide a complete functional unit whether specified or not. All equipment and options listed in the specification section of this document must be included in the bid. The following models are listed as examples, intended solely to indicate the size and class of the equipment desired:  
    “The Bull” by Metta Technologies and “The Wind Patrol” by Abletech.
3. The specifications and options list below are intended to describe the equipment in a way that meets the requirements and needs of Morgan County Government. They are not meant to represent a complete list of specifications or a complete piece of equipment.
4. Any variations to the specifications or options listed below must be noted on the Exceptions to Bid Section.
5. Vendor may supply a price sheet outlining additional options recommended for this equipment type. Additional options will not be considered as part of the bid award. Once an award has been made Morgan County may consider these additional options at the outlined price to add to the final build specifications.
6. Pricing for the equipment shall include delivery to “Morgan County Landfill, 21448 County Road 22, Fort Morgan, CO 80701”.
7. All bids must be submitted on the “Bidder Reply Form”.
8. Design, strength, quality of material, and workmanship shall conform to the highest standards of manufacturing and engineering practices. Design of mechanical members shall be such that the stress imposed through normal shock loads shall not cause rupture or permanent deformation or undue wear on any structural member.
9. Materials must be of the best commercial quality for the intended service. Materials shall be treated against rust, corrosion and wear.
10. Bidder must submit with their proposal the latest printed standard specifications and options and advertising literature on the units they propose to furnish (as built list) along with copies of warranty information on the equipment and all accessories.
11. Vendor shall supply one parts book, one technical manual for the units.

12. Prompt delivery of the selected fencing is essential. Proposer shall indicate on the proposal form, the delivery date for completion of the delivery. A penalty fee of \$50.00 per day will apply for each day past the stated delivery date provided by the proposer and accepted by the County, unless an acceptable delay is agreed to. Penalty will be deducted from final payment.
13. All standard manufacturer's accessories and features not in conflict with this specification shall be furnished, mounted and ready to operate.
14. Units shall be complete and ready to operate upon delivery or in sections that can be easily assembled by landfill staff unfamiliar with the units and not requiring special tools. Should any parts be missing or compliance with the specifications or general condition be deficient in any respect, the dealer and/or manufacturer will, at no cost to the Morgan County Landfill, correct the deficiencies.
15. All Bids submitted must include one (1) original and two (2) submitted documents.

## **SPECIFICATIONS AND OPTIONS**

**All specifications and options listed below are the minimum requirements needed to meet the needs of Morgan County Government**

Approximately 120 feet of portable units of landfill litter control fence that will allow multiple units to be arranged on the landfill using equipment listed below to move the individual units and meet the following MINIMUM specifications:

Each litter fence unit shall meet the following minimum specifications:

- Length: Minimum of 20 feet – Maximum 25 feet
  - Height: Minimum of 13 feet – Maximum 15 feet
  - Units will be designed to withstand high winds (~60 mph) when loaded with blown litter.
  - The fence fabric shall be made of galvanized steel coated with vinyl, of sufficient size, construction and strength to capture and contain landfill litter in high winds without tearing, breaking or dislodging.
  - Side and top canopy nets to trap litter.
  - The portable fencing shall be pre-fabricated sections or panels that are easily moved using existing landfill equipment, including a CAT D-6 Dozer Blade, a CAT 930G Loader Bucket, a CAT 816F Compactor. ●
- Movement will be accomplished by lifting, not by dragging

Pricing shall be per fencing unit and shall include cost of freight to the Morgan County Landfill.



**INVITATION TO BID  
RFP 2017-0316-001 PORTABLE LANDFILL LITTER FENCING**

**Bidder Reply Form**

**Name and Address of Bidder:**

Name of Company \_\_\_\_\_

Address of Company \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Representative \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**Bid**

Manufacturer \_\_\_\_\_

Manufacturer's Advertised Description \_\_\_\_\_

Manufacturer's Model Number \_\_\_\_\_

Cost per Unit including freight \_\_\_\_\_

Total Bid Price \_\_\_\_\_

Estimated Delivery Time Frame \_\_\_\_\_

**Exception to Bid**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*If additional space is needed attach additional sheet.*