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BOARD OF COUNTY COMMISSIONERS

Minutes of Meeting

August 25, 2015

The Board of Morgan County Commissioners met on Tuesday, August 25, 2015 at 9:01a.m. with Chairman Brian McCracken, Commissioner Laura Teague and Commissioner James Zwetzig in attendance. Chairman Brian McCracken called the meeting to order and asked Tom Henley, Manager of Xcel Energy to lead the meeting in the Pledge of Allegiance to the Flag.

CONSENT AGENDA

- Ratify the Board of County Commissioners approval of Board of Equalization Hearing Minutes dated August 3, 2015
- Ratify the Board of County Commissioners approval of Minutes dated August 11, 2015
- Ratify the Board of County Commissioners approval of Minutes dated August 18, 2015
- Ratify the Board of County Commissioners approval of Intergovernmental Agreement 2015 CNT 138, Wiggins School District RE-50J, Term of IGA upon completion of 2015 Coordinated Election
- Ratify the Board of County Commissioners approval of Intergovernmental Agreement 2015 CNT 139, Aims Junior College District, Term of IGA upon completion of 2015 Coordinated Election
- Ratify the Board of County Commissioners approval of Intergovernmental Agreement 2015 CNT 140, City of Brush, Term of IGA upon completion of 2015 Coordinated Election
- Ratify the Board of County Commissioners approval of Intergovernmental Agreement 2015 CNT 141, Buffalo School District RE-4J, Term of IGA upon completion of 2015 Coordinated Election
- Ratify the Board of County Commissioners approval of Intergovernmental Agreement 2015 CNT 142, City of Fort Morgan, Term of IGA upon completion of 2015 Coordinated Election
- Ratify the Board of County Commissioners approval of Intergovernmental Agreement 2015 CNT 143, Weldon Valley School District RE-20J, Term of IGA upon completion of 2015 Coordinated Election
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 144, Suzanne Becker, LCSW, PC, Safe Home Study, Term of Contract July 1, 2015 until scope of services completed
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 145, Lutheran Family Services, Safe Home Study, Term of Contract July 1, 2015 until scope of services completed
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 146, Polaris Partners, Mental Health Services, Term of Contract June 1, 2015 until scope of services completed
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 147, MJ's Garage Service, Repairs Fleet Department, Term of Contract August 7, 2015 until completed
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 148, Quad County Plumbing and Heating, Inc, Repairs Justice Center, Term of Contract August 6, 2015 until complete
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 149, Great Copier Service, Renewal of Contract 2014 CNT 111, Term of Contract August 31, 2015 through August 31, 2016
- Ratify Chairman Brian McCracken's signature approving the Veterans Affairs Monthly Report for the month of July 2015
- Ratify Chairman Brian McCracken's signature approving the assignment of debt collections to Central Collection Services for Client #150620, #150645, #150746, #150547, #150511, #150649, #150762, #150564A, #150566A, #150656, #150943, #150768, #150545, #150437, #150471 and #150434
- Ratify Commissioner Laura Teague's signature approving Storm Water Inspection Form dated August 11, 2015
- Ratify the Board of the County Commissioners approval of Work Sessions for the month of July 2015

Commissioner Teague made a motion to approve all items on the Consent Agenda as presented. Commissioner Zwetzig seconded the motion and motion carried 3-0.

GENERAL REPORTS

Tom Henly, Xcel Energy

Tom Henly, Manager of Xcel Energy, presented to the Board information regarding an upcoming project that will commence in Morgan County. He stated it will be managing the vegetation in their transmission lines, explaining it being similar to the electrical system, and summarized the distribution side of the business and how it is processed. He explained this project originally initiated in 2010 in regards to an issue related to trees that are growing into these transmission lines and the importance of maintaining a high pressure system and maintaining safety for all customers. He explained the reason this is being done is the number of right of ways and further information of what should or should not be in these right of ways working with the customers directly. He explained that they will now be working with the customers to remove these trees to ensure safety. He stated the project will begin at the end of August into September. He summarized the handouts that he provided the Board stating they currently have 124 miles of transmission lines in the State of Colorado. He explained the difference between the transmission lines and the distribution lines as being the transmission lines are made of steel and the distribution lines are made of PVC plastic, explaining those lines are more susceptible to tree roots. He stated by beginning this project, they will be complying with the federal code. He then summarized the information regarding what a sample easement would look like, explaining where the pipeline is located explaining that there is 10 feet on either side and the plan is to remove the vegetation, with sagebrush and crops to remain. In the border zone there is a potential for trees to grow, they will look at how to mitigate that in the future. He stated this will also coincide with the vegetation plan for the electric transmission lines.

He stated when they remove the trees, they will leave the larger scale wood on site for those who may want to obtain free firewood. He further summarized the map that outlines the location of the project plans stating there are two

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points on County Road N, and ultimately end up at the Round Up Station, a regulator station located here in Morgan County and finally ends in Greeley. He stated that the reason they chose Morgan County is due to the fact it is much more rural and wanted to see what potential issues there may be they can learn from before they move into a more urban setting. He stated they will deal directly with customers with property in these areas and summarized the frequently asked questions document they will be providing to customers as well as a door hanger that will be placed on customers' doors if the easement is adjacent to their property. This information will also include the name of the contact person for this project as Jason Gurba, phone number 303-241-4825, and provided his email also. He further commented about how they will monitor the gas systems to ensure safety to all customers and summarized the procedures used to see and monitor for leaks. He is hopeful to complete this project without much concern to Morgan County and its customers.

Commissioner Zwetzig stated that he believes given our area is more rural, customers may be a bit hesitant to see those on their property and removing vegetation and further stated a note to the citizens that these may not be the main transmission lines, and to check their deed/title for property to see what easements are in place. Mr. Henley offered his assistance to any customer who may have questions and Commissioner Zwetzig stated that he believes this is a project that may be of inconvenience to the citizens but this is important due to the safety of the transmission lines and distribution of gas to the citizens.

Further questions were asked about how the project would commence with Mr. Henley referencing the cost of removing the wood from the area as being greater than allowing for citizens to remove it for personal use. Commissioner Teague asked about these lands being covered by pasture insurance and the landowners having to issue plans to the NRCS to be sure that those conditions are being met. Mr. Henley stated he will check further into this and be sure they are able to comply. Commissioner Teague asked about the reclamation of any sand areas, with Mr. Henley stating typically they will remove the trees down to the ground area explaining the type of equipment they will utilize to remove the trees and the type of equipment is dependent upon the size of the tree. Commissioner Teague shared her concerns about the larger equipment causing significant damage to the sand areas with Mr. Henley stating whatever damage that may occur will be taken care of. The Board thanked Mr. Henley for his presentation today.

GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

Consideration of Approval – CONTRACT - 2015 CNT 150 – Lisa Pendleton, Neuro Feedback Clinic of Northern Colorado

Jacque Frenier, Morgan County Department of Human Services Interim Director, presented to the Board Contract 2015 CNT 150, a contract with Lisa Pendleton, Neuro Feedback Clinic of Northern Colorado. Ms. Frenier stated this contract is to provide mental health services to Child Welfare clients and is not to exceed \$6,000.00. The term of this contract is for June 1, 2015 through May 31, 2016. Ms. Frenier further stated Ms. Pendleton's services are similar to brain mapping and explained how this process will assist therapists in working with the client. She stated these services will be provided to children and youth that are out of home placement. She stated this will be the second year they have utilized these services.

Commissioner Teague asked if the Department is collecting data to see if this type of therapy and intervention is beneficial with Ms. Frenier stating there has been two youth that have been involved and summarized the outcome of that case stating her behavior has improved. The other is at a young age and just started the therapy, and further stated this is very new for the Department. She stated these clients are both placed in the Front Range at this time and the provider takes them to the sessions.

Commissioner Zwetzig made a motion to approve Contract 2015 CNT 150 with Lisa Pendleton, Neuro Feedback Clinic of Northern Colorado as outlined by Ms. Frenier and authorized the Chair to sign. Commissioner Teague seconded the motion and motion carried 3-0.

COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated August 21, 2015 through September 1, 2015 with changes.

UNFINISHED BUSINESS

There was no unfinished business.

Morgan County Board of Social/Human Services

The Board of County Commissioners convened as the Morgan County Board of Social/Human Services in the matter of:

Consideration of Approval – RESOLUTION 2015 BCC 25 – Appointment of Susan L. Bailey, Morgan County Board of Social/Human Services Secretary

RESOLUTION NO. 2015 BCC 25

**A RESOLUTION APPOINTING A SECRETARY TO
THE COUNTY BOARD OF SOCIAL/HUMAN SERVICES
PURSUANT TO COLORADO DEPARTMENT OF HUMAN SERVICES
STATE OF COLORADO
CODE OF COLORADO REGULATIONS**

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FINANCE AND ACCOUNTING MANUAL, VOLUME 5 CCR 5.240.1

WHEREAS, the Board of Morgan County Commissioners convenes as the Morgan County Board of Social/Human Services;

WHEREAS, the Morgan County Board of Social/Human Services may appoint a secretary to the Board;

NOW THEREFORE, be it resolved by the Morgan County Board of County Social/Human Services the following:

1. Susan L. Bailey is hereby appointed as the Secretary to the Morgan County Board of Social/Human Services with said duties as stated in the Code of Colorado Regulations, Finance and Accounting Manual, Volume 5, CCR 5.240.1

APPROVED this 25TH day of August, 2015.

THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO

s/ Brian K. McCracken
Brian K. McCracken, Chairman

s/Laura D. Teague
Laura D. Teague, Commissioner

s/ James P. Zwetzig
James P. Zwetzig, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey, Clerk to the Board

Morgan County Administrative Services Manager Tracy Amen presented to the Board Resolution 2015 BCC 25, Appointment of Susan L. Bailey, Morgan County Board of Social/Human Services Secretary. Ms. Amen stated this resolution is necessary to appoint a secretary to the Morgan County Board of Social/Human Services as required in the State of Colorado Code of Colorado Regulations, Finance and Accounting Manual, Volume 5, CCR 5.240.1.

Commissioner Teague made the motion to approve Resolution 2015 BCC 25 appointing Susan L. Bailey as the Morgan County Board of Social/Human Services Secretary as presented by Ms. Amen. Commissioner Zwetzig seconded the motion and motion carried 3-0.

Commissioner Teague asked Morgan County Clerk Susan Bailey to explain the reason for this process being required. Ms. Bailey explained that during her training as Morgan County Clerk she has found that it is most appropriate to follow the formal meeting process when the Board meets as a quorum regarding any financial decisions for the County, therefore, given the Board is acting as the Board of Social/Human Services making financial decisions, it is most appropriate to meet formally and follow all appropriate open meeting laws including the appropriate public notice postings.

Consideration of Approval – DHS Warrants - June 2015

Morgan County Department of Human Services Accounting Manager Susan Watkins and Interim Director Jacque Frenier presented to the Board the Department of Human Services Warrants for the month of June 2015. Ms. Watkins stated the June Warrants as being what was actually paid in the month of June 2015, explaining that given this is the end of the fiscal year, the amounts are lower explaining the reason for this. She stated once July's information is presented, that will be a much larger amount than what is indicated for June. She stated she does not believe there is anything unusual for the month of June 2015. Commissioner Teague asked if the settlement is included in June's figures with Ms. Watkins stating that will be reflected in July 2015.

Commissioner Zwetzig made the motion to approve the Department of Human Services Warrants for June 2015 as presented by Ms. Watkins and authorized the Chair to sign. Commissioner Teague seconded the motion and motion carried 3-0.

Consideration of Approval – DHS Certification of Provider and Vendor Benefit Authorizations - June 2015

Morgan County Department of Human Services Accounting Manager Susan Watkins presented to the Board the Department of Human Services Certification of Provider and Vendor Benefit Authorizations for June 2015. Ms. Watkins stated that there was not much of a difference between May and June. She stated the biggest difference was

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in foster care and further summarized the AND funds explaining that things equaled out and feels they are where they should be as far as the monthly average. The total for June 2016 was \$622,885.70.

Commissioner Teague made the motion to approve the Department of Human Services Certification of Provider and Vendor Benefit Authorizations for the month of June 2015 as presented by Ms. Watkins and authorized the Chair to sign. Commissioner Zwetzig seconded the motion and motion carried 3-0.

Review of DHS Financial Reports - June 2015

Morgan County Department of Human Services Accounting Manager Susan Watkins presented to the Board the financial reports for the month of June 2015. Ms. Watkins summarized the reports provided to the Board stating at the end of June 2015 there was \$1,059,426.56 cash on hand, explaining one year ago there was \$924,239.87 so things have increased somewhat. She stated they are looking at the cash balance to decrease as they move forward over the next few months.

Ms. Watkins then summarized the actual revenue to actual expenditure report explaining this report reflects where some of the differences show up. She explained the fund that indicates a 29 percent expense and in reviewing July's report, this will change quite drastically. She stated that most of the percentages are close to where they should be at this time, stating she is trying to figure out why the child welfare percentages show somewhat lower. She stated she will be attending a class in the near future to better understand some of the various funds. She further stated that overall split/share programs they are currently at 24.69 percent which is close to the required 20 percent levels. She further commented that the total expenditures/funding is currently reflecting 22.61%.

Ms. Watkins summarized the revenue versus actual expenditures and summarized the data explaining that in looking at where the funding comes from, the County will be required to put a total of \$405,000 and in fact the property taxes year to date indicate a total of 1.3 million.

Ms. Watkins further commented about the program funds as being on track with what the amount the County should be expending out compared to what the State is funding as appropriate. She also stated the fund balance at the end of May is higher than expected, so they are not looking at doing anything different this year but they will be starting a new program so will need to review the expenditures and ensure those remain in line as they will be seeing additional expenditures for a Community Response Program that was recently put in place. The next report is the revenue information where it indicates 58 percent which is where we should be, and currently at 44 percent for expenditures which indicates the department is where it should be at this time given revenues versus expenditures.

Ms. Watkins further summarized the balance sheet explaining information the State is trying to clean up some old claims which may not have any effect on the balance sheet and indicated what information is provided today should be stable.

The final report is the allocations with Ms. Watkins explaining she received an email regarding the June fiscal year end close for administration and child welfare, so they have not received the July settlement as of yet. She stated this may not be the final report for the end of June, but believes it will be close to it. This report shows that Colorado Works was over by \$69,000 but there are TANF reserves that will cover this overage. She stated this next year they will need to be careful not to go over given they do not want to dip into the reserves again. She further summarized child care funding and child welfare funding. She stated they have been able to manage the child welfare funding over the last couple of years. The County Admin covers fraud and adult protection and stated they have remained well within the allocation. CORE Services, they just made the allocation with \$8,000 to spare feeling they have done very well. As for Employment First, this is one of the programs they keep submitting and they keep paying, and as far as a settlement, they have scheduled a seminar for employees to attend to assist counties to be able to better understand how this fund works.

After summarizing these reports, Ms. Watkins stated she believes the Department should be close to having everything completed as to the State settlement.

Commissioner Zwetzig asked to approve the minutes from the prior Board of Human Services meeting with Commissioner Teague making the motion to approve the minutes from the July 2015 meeting and authorized the Chair to sign with Commissioner Zwetzig seconding the motion. Motion carried 3-0.

The Board then reconvened into regular session as the Board of County Commissioners.

CITIZEN'S COMMENT PERIOD

Morgan County citizen, Alexandria St. Sire approached the podium indicating her address as 104 South Deuel Street Fort Morgan, CO. She explained that she currently lives south of the tracks in the County and stated she would like to report on homeless individuals, demographically the age of 15 and over. She stated she was previously an assistant in Denver for services for the homeless. She expressed her concerns about the hygiene issues she has experienced recently explaining she currently works for Midwest Gas and Grocery and these individuals have come in to purchase items, and she stated she is very concerned about their hygiene and one individual who is blind. She stated this could become an issue that could cause concern to the general public stating we have 40 churches in the community and to see if those churches could assist with hygiene and the issues she is witnessing. She spoke about an individual who she has seen with oozing sores and the fact there could be serious health issues transmitted to the public.

There being no further business, the meeting was adjourned 9:46 a.m.

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Respectfully Submitted,
Susan L. Bailey
Clerk to the Board

(Minutes ratified September 1, 2015)

**THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO**

Brian K. McCracken, Chairman

Laura D. Teague, Commissioner

James P. Zwetzig, Commissioner

(SEAL)

ATTEST:

Susan L. Bailey, Clerk to the Board