

# COMMISSIONERS PROCEEDINGS 1

## BOARD OF MORGAN COUNTY COMMISSIONERS

### Minutes of Meeting

July 22, 2014

The Board of Morgan County Commissioners met on Tuesday, July 22, 2014 at 9:02 a.m. with Chairman Jim Zwetzig, Commissioner Brian McCracken and Commissioner Laura Teague in attendance. Chairman Zwetzig called the meeting to order with Deputy Clerk to the Board Denise Gettman leading the Pledge of Allegiance to the Flag.

#### CONSENT AGENDA

Consideration of Approval of the Board of County Commissioners Meeting Minutes, dated July 15, 2014  
Ratify Chairman James Zwetzig's signature on the Morgan County Human Services Financial Meeting Minutes, dated June 9, 2014  
Ratify Chairman James Zwetzig's signature on the Request for Extension of Time to File Audit Form, State of Colorado, Office of the State Auditor, dated July 14, 2014  
Ratify Chairman James Zwetzig's signature on the Street Address Library – Verification Form, dated July 14, 2014

Commissioner Teague made a motion to approve all items on the Consent Agenda. Commissioner McCracken seconded the motion. Motion carried 3-0.

#### GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

##### **CONSIDERATION OF APPROVAL-RIGHT OF WAY PERMIT-2014 PMT 24-XCEL ENERGY**

Morgan County Road Supervisor John Goodman presented to the Board for approval Right of Way Permit 2014 PMT 24 to allow Excel Energy to trench eleven feet north of the south side of the right of way for gas service to a new shed located at 4514 County Road Q, Wiggins, CO. Commissioner McCracken made a motion to approve Right of Way Permit 2014 PMT 24 with Excel Energy to install gas service to a new shed located at 4514 County Road Q, Wiggins, CO and authorize the Chairman to sign. Commissioner Teague seconded the motion. Motion carried 3-0.

##### **CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 99-CENTENNIAL MENTAL HEALTH CENTER**

Morgan County Department of Human Services Director Steve Romero presented to the Board for approval the contract between Morgan County Human Services and Centennial Mental Health to provide mental health services for child welfare clients who are at risk for out-of-home placement utilizing CORE funds. Romero noted the term of the contract runs from June 1, 2014 through May 31, 2015 not to exceed \$50,000.00. Romero reported the amount of the contract is approximately \$21,000.00 less due to under utilization of these funds with these funds being earmarked for other services. Romero stated the scope of services range from psychiatric evaluation, individual and family therapy and group specialized services. Romero noted a new position has been developed for a youth case manager who is a therapist that works with individuals ranging from age eight to sixteen who refers these individuals for other services in the community to include medication management. Romero stated sexual offense is a service that is not available under this contract as it is a much harder to treat. Commissioner Teague made a motion to approve Contract 2014 CNT 99 with Centennial Mental Health Center utilizing CORE dollars not to exceed \$50,000.00 with the term of the contract running from June 1, 2014 through May 31, 2015 and authorize the Chairman to sign. Commissioner McCracken seconded the motion. Motion carried 3-0.

##### **CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 100-MORGAN COMMUNITY COLLEGE-TANF FUNDS**

Morgan County Department of Human Services Director Steve Romero presented to the Board for approval the contract between Morgan County and Morgan Community College to provide classes through the Adult Education Program utilizing TANF funds. Romero noted the term of the contract runs from July 1, 2014 through June 30, 2015 in the amount not to exceed \$15,000.00. Romero stated Morgan Community College has been a longtime partner with Human Services for Colorado Works clients to obtain their GED and participate in English language programs. Commissioner McCracken made a motion to approve Contract 2014 CNT 100 with Morgan Community College to provide classes through the Adult Education Program utilizing TANF funds in the amount not to exceed \$15,000.00 with the term of the contract running from July 1, 2014 through June 30, 2015 and authorize the Chairman to sign. Commissioner Teague seconded the motion. Motion carried 3-0.

##### **CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 101-MORGAN COMMUNITY COLLEGE-EMPLOYMENT FIRST FUNDS**

Morgan County Department of Human Services Director Steve Romero presented to the Board for approval Contract 2014 CNT 101 between Morgan County and Morgan Community College noting this is identical to Contract 2014 CNT 100 with the funding source being Employment First to provide classes through the Adult Education Program. Romero stated the amount of the contract is not to exceed \$6,000.00 with the term of the contract running from July 1, 2014 through June 30, 2015. Commissioner Teague made a motion to approve Contract 2014 CNT 101 the additional contract with Morgan Community College utilizing Employment First funds to provide classes through the Adult Education Program in the amount not to exceed \$6,000.00 with the term of the contract running from July 1, 2014 through June 30, 2015 and authorize the Chairman to sign. Commissioner McCracken seconded the motion. Motion carried 3-0.

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## CONSIDERATION OF APPROVAL-BID AWARD-PROPANE BID 2014-0710

Morgan County Administrative Services Manager Susan Bailey presented to the Board for approval Propane Bid Award 2014-0710 noting five bid packets were sent out to various vendors with two bids submitted for propane delivered to the Weldona Maintenance Shop, the Wiggins Maintenance Shop and the Landfill Maintenance site. Bailey stated the first bid was from CHS dba M&M Coop in the amount of \$1.58 per gallon delivered and the second bid was from Hill Petroleum in the amount of \$1.59 per gallon delivered. Bailey recommended CHS dba M&M Coop in the amount of \$1.58 per gallon and authorize the Administrative Services Department to execute a contract contingent upon signature. Commissioner McCracken made a motion to approve Bid Award 2014-0710 for propane to CHS dba M&M Coop in the amount of \$1.58 per gallon and authorize Administrative Services Department to prepare a contract contingent upon signature from CHS dba M&M Coop. Commissioner Teague seconded the motion. Motion carried 3-0.

## COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated July 18, 2014 through July 29, 2014 with no changes.

## UNFINISHED BUSINESS

There was no unfinished business.

## CITIZEN'S COMMENT PERIOD

There were no citizen comments.

We hereby adjourn and are in recess at 9:17 a.m.

Respectfully submitted,

Dee Loose  
Deputy Clerk to the Board

## THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO

\_\_\_\_\_  
s/Jim Zwetzig  
Jim Zwetzig, Chairman

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s/Brian McCracken  
Brian McCracken, Commissioner

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s/Laura Teague  
Laura Teague, Commissioner

(SEAL)

ATTEST:

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s/ Connie Ingmire  
Connie Ingmire, Clerk to the Board

## MORGAN COUNTY BOARD OF HUMAN SERVICES FINANCIAL MEETING MINUTES June 9, 2014

Present: Commissioner Jim Zwetzig - Chairman, Commissioner Brian McCracken, Commissioner Laura Teague, Director Steve Romero, Accounting Manager Susan Watkins, Accounting Specialist Marylyn Riddle, and Administrative Services Manager Susan Bailey

# COMMISSIONERS PROCEEDINGS 3

Meeting called to order by Chairman Zwetzig.

## ITEMS REQUIRING ACTION

The minutes of the regular monthly Board meeting of May 12, 2014 were approved upon a motion by Commissioner Teague with authorization for Chair to sign. Commissioner McCracken seconded the motion.

Human Services Warrants for April 2014 were approved with authorization for Chair to sign upon a motion by Commissioner McCracken, with second by Commissioner Teague.

HMS warrants	\$ 212,896.67
HMS payroll	<u>\$ 122,930.71</u>
	\$ 335,827.38

Certification of Provider, Vendor and Benefit Authorizations for April 2014 was presented.

Temporary Assistance for Needy Families (TANF)	\$ 32,116.00
Child Care	11,629.69
Foster Care	176,714.38
Core Services	11,124.92
LEAP	8,869.50
Aid to Needy Disabled (AND)	6,189.58
Old Age Pension (OAP)	36,937.03
Food Assistance Benefits	316,752.00
Employment 1 <sup>st</sup>	<u>590.00</u>
Total	\$ 600,923.10

The report was approved upon a motion by Commissioner Teague to approve with authorization for Chair to sign and second by Commissioner McCracken. Motion passes.

## ITEMS FOR INFORMATION ONLY

### *Financial Reports:*

- The Cash Reconciliation Report indicated a cash balance as of April 30, 2014 of \$283,164.24. This compared to the cash balance of April 30, 2013 of \$439,457.37. Discussion regarding cash balance and fund balance.
- Reviewed Monthly Balance Sheet.
- Actual Revenue to Actual Expenditures Report was submitted for review.
- The Budgeted to Actual Expenditure Reports were presented.
- The Allocation Report was presented.
- BCC voted to support County Departments to absorb all Medicaid cases currently serviced by Maximus. Motion made by Commissioner McCracken and second by Commissioner Teague

There being no further business to bring before the Board of Human Services, the meeting was adjourned.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Romero, Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman, Morgan County Board of Human Services

# 4 COMMISSIONERS PROCEEDINGS

THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO

\_\_\_\_\_  
s/Jim Zwetzig  
Jim Zwetzig, Chairman

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s/Brian McCracken  
Brian McCracken, Commissioner

\_\_\_\_\_  
s/Laura Teague  
Laura Teague, Commissioner

(SEAL)

ATTEST:

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s/ Connie Ingmire  
Connie Ingmire, Clerk to the Board