

COMMISSIONERS PROCEEDINGS 1

BOARD OF COUNTY COMMISSIONERS Minutes of Meeting June 23, 2015

The Board of Morgan County Commissioners met on Tuesday, June 23, 2015 at 9:01 a.m. with Chairman Pro Tem Laura Teague and Commissioner James Zwetzig in attendance. Absent was Chairman Brian McCracken. Chairman Pro Tem Laura Teague called the meeting to order, and asked Morgan County Coroner Don Heer to lead the meeting in the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Ratify the Board of County Commissioners approval of Meeting Minutes dated June 9, 2015
Ratify the Board of County Commissioners approval of Meeting Minutes dated June 16, 2015
Ratify Chairman Brian McCracken's signature on Department of Human Services Meeting Minutes dated April 13, 2015
Ratify the Board of County Commissioners approval of Contract 2015 CNT 89, Lycos Enterprises – Motor Grader Mounted Roller/Packer, Term of Contract April 28, 2015 –until complete
Ratify the Board of County Commissioners approval of Contract 2015 CNT 90, Quad County Plumbing and Heating, Inc. – Sewer Cleaning at Justice Center, Term of Contract June 11, 2015 until complete
Ratify the Board of County Commissioners approval of Contract 2015 CNT 91, Quad County Plumbing and Heating, Inc. – A/C Unit #2 Repairs at DHS, Term of Contract June 11, 2015 until complete
Ratify the Board of County Commissioners approval of Contract 2015 CNT 92, XTEK Communications – Panic Button Repairs at Commissioners Office, Term of Contract May 25, 2015 until complete
Ratify the Board of County Commissioners approval of Contract 2015 CNT 93, A & E Tire, Inc. – Supply and Mount a Yokohama RB31 L3 TL, Term of Contract June 15, 2015 until complete
Ratify the Board of County Commissioners approval of Contract 2015 CNT 94, Griffith Auto Body, Vehicle Repairs, Term of Contract June 16, 2015 until complete
Ratify the Board of County Commissioners approval of Contract 2015 CNT 95, Safety Systems, Semi-Annual System Inspection, Term of Contract June 17, 2015 until complete
Ratify the Board of County Commissioners approval of Contract 2015 CNT 96, Mary Anthony, LCSW, Therapy Services, Term of Contract May 1, 2015 until scope of services complete
Ratify Chairman Brian McCracken's signature for assignment of debt collection to the State of Colorado Central Collections Services for Morgan County Ambulance Service clients (#141939, #150175, #150231, #150245, #150282A, #150213, #150300, #150195A, #142251, #150198, #150149, #150102, #150108, #150080, #150052, #150319, #150286, #150042B, #150378, #150261, #150258, #150160, #150023, #150638, #150167, #150059, #150753, #150724, #150084, #150055, #150502, #150196, #150371 and #150241)

Commissioner Zwetzig made a motion to approve all items on the Consent Agenda as presented. Chairman Pro Tem Teague seconded the motion and motion carried 2-0.

GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

Consideration of Approval – Right of Way Permit 2015 PMT 17 – Public Service Company

Road Supervisor John Goodman presented to the Board Right of Way Permit 2015 PMT 17 with Public Service Company of Colorado. Mr. Goodman summarized the permit as being a request to cross County Road 3 to repair a high pressure line, which they will be excavating certain areas in this location. Mr. Goodman explained he is not able to provide exact details of the location of excavation but will be crossing County Road 3 by cutting the road. Dynamic Quality Assurance is the inspector and Contractor is TRC, and Mr. Goodman has spoken with Mr. Tim Butler who has indicated they are ready to start the project as soon as possible, and Mr. Goodman is requesting to expedite this permit in order for them to complete this project and the County will then be able to move forward with the paving project that is scheduled for this location. Chairman Pro Tem Teague questioned about the location of the pipeline if it runs down the center of the roadway with Mr. Goodman stating it veers off from the center of the roadway and did confirm there will be flagging services provided. Chairman Pro Tem Teague noted that all fees are attached to the permit request. Mr. Goodman explained the fees being charged.

A motion was made by Commissioner Zwetzig to approve Right of Way Permit 2015 PMT 17 as presented and authorized the Chair to sign. Chairman Pro Tem Teague seconded the motion and motion carried 2-0.

Chairman Pro Tem Teague asked Mr. Goodman to update the public as to how they are working towards road repairs. Mr. Goodman stated they are working on the roadways working from north to south, and did open Road 8 as of yesterday. He stated they are trying to prepare for the paving project, explaining there are 11-15 culverts needing replaced for this project. He explained that staff is spread pretty thin at this time and the distance to haul materials is an issue, and they are working towards repairs the best they can.

Commissioner Zwetzig asked about the updates on the County's web page regarding road closures, with Mr. Goodman stating that they are communicating this information appropriately. Discussion followed regarding County Road 32 and the issue with this roadway is that water is still running across the roadway and it is difficult to repair at this time.

Commissioner Zwetzig stated that he believes the road and bridge department continues to work hard at repairing the roadways and will take a great amount of time and cost to the County and they are working as best they can due to the current situation.

2 COMMISSIONERS PROCEEDINGS

Consideration of Approval – CONTRACT – 2015 CNT 97 – POST Grant, State of Colorado Department of Law

Morgan County Sheriff Jim Crone and Morgan County Sheriff Lieutenant Jon Horton presented to the Board the Contract with POST Grant, State of Colorado Department of Law. This contract is from July 1, 2015 thru June 30, 2016 in the amount of \$85,575. Mr. Horton stated this contract is the annual POST grant renewal for the Northeast Region which covers all law enforcement in Northeast Colorado. He stated the grant award has decreased a bit since last year and further explained the funding is divided into two categories this year, one for training and scholarships. The funding set aside for training is set at \$59,515 and funds for scholarships in the amount of \$21,985. He stated these funds cover a large portion of training that officers are sent to which is mandated for law enforcement for continuation of education credits. He also indicated they have an eight member board, consisting of four Sheriff Officer members and four Police Department members. The Board includes representatives from all seven counties. Mr. Horton stated that the majority of the funding is utilized by the end of year cycle. He stated that the fee comes from vehicle registrations in the amount of \$1.00 from each registration.

Mr. Horton further outlined the various classes that are offered, explaining there are approximately 23 classes that range from traffic investigation to officer safety and additional training experiences. He stated they attempt to set up training for the new officers to the more seasoned officers. He stated that Morgan County, Logan County and City of Yuma are usually the host locations for these trainings. He stated that by providing these types of training it allows for the smaller agencies to send their officers at a lower cost.

Commissioner Zwetzig made a motion to approve the Contract 2015 CNT 97 with POST Grant, State of Colorado Department of Law as outlined by Mr. Horton and authorized the Chair to sign. Chairman Pro Tem Teague seconded the motion and motion carried 2-0.

Consideration of Approval – CONTRACT – 2015 CNT 98 – Lease Agreement

Morgan County Coroner Don Heer presented to the Board the Contract with Don Heer, Morgan County Coroner, a Lease Agreement Mr. Heer stated this contract is a This contract is from August 1, 2015 thru July 31, 2016 in the amount of \$4,800. This lease is for the County to lease an area & crematory at 222 Cameron Street Brush and the south 2/3 of the garage at 225 E. Platte Avenue Fort Morgan. Mr. Heer further stated that he would like to request the continuation of this agreement that was initially established in 2009. He explained the purpose of each location to the Board. He explained the fee has not changed since the initial lease agreement in 2009 and the services and equipment that he provides to the County under this lease agreement.

Commissioner Zwetzig made a motion to approve the Contract 2015 CNT 98 a Lease Agreement as outlined by Mr. Heer and authorized the Chair to sign. Chairman Pro Tem Teague seconded the motion and motion carried 2-0.

Commissioner Zwetzig further thanked Mr. Heer for his services and for what this lease agreement includes that Mr. Heer provides.

Consideration of Approval – FIREWORKS DISPLAY PERMIT – Mike Cook

Morgan County Administrative Services Manager Tracy Amen presented to the Board the application submitted by Mike Cook for a Fireworks Display Permit on July 3, 2015 at 18282 County Road 25, Brush, Colorado. Ms. Amen stated that approval has been received from the Brush Fire Department as required. She also stated that this permit would be contingent upon any county wide fire ban that may be imposed. Commissioner Teague asked Sheriff James Crone if he anticipated any type of county wide fire ban with Sheriff Crone stating he does not anticipate one being imposed at this time. Commissioner Zwetzig asked Sheriff Crone if Mr. Cook has had previous experience with fireworks displays with Sheriff Crone stating he has been issued permits in the past.

Commissioner Zwetzig made a motion to approve the Fireworks Display Permit for Mike Cook as outlined by Ms. Amen and authorized the Chair to sign noting that this permit could be revoked if conditions should warrant. Chairman Pro Tem Teague seconded the motion and motion carried 2-0.

COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated June 19, 2015 through June 30, 2015 with changes.

UNFINISHED BUSINESS

There was no unfinished business to report.

CITIZEN'S COMMENT PERIOD

There was no citizen's comment.

After no further discussion, the meeting adjourned at 9:21 a.m.

Respectfully submitted,
Susan L. Bailey
Clerk to the Board

(Minutes Ratified June 30, 2015)

COMMISSIONERS PROCEEDINGS 3

THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO

s/ Laura D. Teague
Laura D. Teague, Chairman Pro Tem

s/ James P. Zwetzig
James P. Zwetzig, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey, Clerk to the Board

MORGAN COUNTY BOARD OF HUMAN SERVICES
FINANCIAL MEETING MINUTES
April 13, 2015

Present: Commissioner Brian McCracken - Chairman, Commissioner Laura Teague, Commissioner Jim Zwetzig, Interim Director Jacque Frenier, Finance Director Michelle Covelli, Accounting Manager Susan Watkins, Accounting Specialist Anita Cornwell, and Accounting Specialist Marylyn Riddle.

Meeting called to order by Chairman McCracken.

ITEMS REQUIRING ACTION

The minutes of the regular monthly Board meeting of March 9, 2015 were approved upon a motion by Commissioner Zwetzig with authorization for Chair to sign. Commissioner Teague seconded the motion.

Human Services Warrants for February 2015 were approved with authorization for Chair to sign upon a motion by Commissioner Teague, with second by Commissioner Zwetzig.

HMS warrants	\$ 210,719.15
HMS payroll	<u>\$ 123,823.50</u>
	\$ 334,542.65

Certification of Provider, Vendor and Benefit Authorizations for February 2015 was presented.

Temporary Assistance for Needy Families (TANF)	\$ 42,438.50
Child Care	12,416.91
Foster Care	137,138.31
Core Services	18,520.08
LEAP	125,468.01
Aid to Needy Disabled (AND)	6,282.52
Old Age Pension (OAP)	42,843.11
Food Assistance Benefits	328,234.00
Employment 1 st	<u>300.00</u>
Total	\$ 713,641.44

The report was approved upon a motion by Commissioner Teague to approve with authorization for Chair to sign and second by Commissioner Zwetzig. Motion passes.

ITEMS FOR INFORMATION ONLY

Financial Reports:

- The Cash Reconciliation Report indicated a cash balance as of February 28, 2015 of \$510,011.68. This compared to the cash balance of February 28, 2014 of \$34,417.65. Discussion regarding cash balance and fund balance.
- Reviewed Monthly Balance Sheet.

4 COMMISSIONERS PROCEEDINGS

- Actual Revenue to Actual Expenditures Report was submitted for review.
- The Budgeted to Actual Expenditure Reports were presented.
- The Allocation Report was presented.

There being no further business to bring before the Board of Human Services, the meeting was adjourned.

Date

Jacque Frenier, Interim Director

Date

Chairman, Morgan County Board of Human Services

**THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO**

s/ Brian D. McCracken
Brian K. McCracken, Chairman

s/ Laura D. Teague
Laura D. Teague, Commissioner

s/ James P. Zwetzig
James P. Zwetzig, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey, Clerk to the Board