

COMMISSIONERS PROCEEDINGS 1

BOARD OF COUNTY COMMISSIONERS

Minutes of Meeting

April 28, 2015

The Board of Morgan County Commissioners met on Tuesday, April 28, 2015 at 9:04 a.m. with Chairman Brian McCracken, Commissioner Laura Teague and Commissioner James Zwetzig in attendance. Chairman Brian McCracken called the meeting to order, and asked Public Works Director Bruce Bass to lead the meeting in the Pledge of Allegiance to the Flag.

CONSENT AGENDA

- Ratify the Board of County Commissioners approval of Meeting Minutes dated April 21, 2015
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 54, CMS Mechanical Services – Services to various County locations, Term of Contract April 21, 2015 – until complete
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 55, Quad County Plumbing and Heating – Replace thermostat, Fleet Department, Term of Contract April 21, 2015 – until complete
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 56, Pro Pumping – Concrete on bridge deck, Term of Contract April 24, 2015 – until complete
- Ratify the Board of County Commissioners approval of Contract 2015 CNT 57, Don's Mechanical – Emergency repair fuel station – Term of Contract April 2, 2015.
- Ratify the Board of County Commissions approval of Contract 2015 CNT 58, Aggregate Industries, Asphalt paving project (FEMA), Term of Contract April 21, 2015 through October 31, 2015.
- Ratify the Board of County Commissions approval of Contract 2015 CNT 59, Aggregate Industries, Asphalt paving project, Term of Contract April 21, 2015 through October 31, 2015.
- Ratify Chairman Brian McCracken's signature for assignment of debt collection to Wakefield and Associates for Morgan County Ambulance Services clients (#111672 and #111217)
- Ratify Chairman Brian McCracken's signature for assignment of debt collection to Central Collection Service clients (#3831559, #3831560, #3831576 and # 3848173)
- Ratify the Board of Laura Teague's signatures on the Credit Application Hank Williams, Inc DBA Williams Construction Contractors, dated April 21, 2015
- Ratify Board of Education signatures, Request for Waiver of Fees, Brush Chamber "Main Street" dated April 13, 2015.
- Ratify Salary Structure revised April 21, 2015

Commissioner Teague made a motion to approve all items on the Consent Agenda as presented. Commissioner Zwetzig seconded the motion and motion carried 3-0.

GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

Consideration of Approval – CONTRACT – 2015 CNT 60 – Lee & Burgess Associates

Commissioner Laura Teague presented to the Board for approval, Contract 2015 CNT 60, a contract between Morgan County and Lee & Burgess Associates. Commissioner Teague stated she was presenting this contract in the absence of Finance Director, Michelle Covelli. She stated that in part of the Board's discussions for the 2015 budget year, the Board has realized the County's salary structure is out dated indicating the last study was completed ten to fifteen years ago. She stated that bids were received from three companies, summarizing each bid received. One from Lee & Burgess Associates in the amount of \$18,000.00 plus \$775.00 for expenses, a second received from Mountain States Employment Council in the amount of \$34,00.00 plus \$5,000 in dues and the third bid received from Clifton, Larsen, and Allen in the amount of \$25,000.00 plus direct costs. Commissioner Teague stated due to the fact the submitted bid amounts were less than \$20,00.00 the need for a formal bid has been waived. Teague noted the Board has met with Lee & Burgess Associates who have further explained their proposal as that of not only preparing a salary study, but to also provide a developed plan on where the County is and where the County will be and how to get where the County needs to be which is of great importance to the Board. In reviewing the salary increases this year, total salaries are budgeted in the amount of \$9.2 million which is approximately a third of the total budget. Teague noted a signed contract has been provided by Lee & Burgess Associates and it is Ms. Covelli's recommendation to award this contract to this company as proposed.

Commissioner Teague made a motion to approve Contract 2015 CNT 60 with Lee & Burgess Associates for the contract not to exceed \$18,000.00 for the salary study and not to exceed \$775.00 additional for expenses. Commissioner Zwetzig seconded the motion and motion carried 3-0.

Commissioner Zwetzig further stated the Board has struggled somewhat this past year given County revenues comes mainly from property taxes. He further stated he would like to recognize all employees for their service to the County and assures the Board is going to continue working towards implementing a salary and benefit structure that will benefit both the County and the employees. He also stated the importance to recognize Commissioner Teague's time spent in preparing the recent salary structure adjustments which helped to remediate the base salary discrepancy and he then publically and personally thanked Teague.

Consideration of Approval – ADDENDUM TO CONTRACT – 2014 CNT 129 – ALS Environmental

Manager of Environmental Services Alberta Naill presented to the Board an Addendum to Contract 2014 CNT 129 with ALS Environmental. Ms. Naill stated this is an addendum to the original contract which was through the Fort Collins office and now that the State is requiring additional testing that the Fort Collins office is not able to meet those limits, the laboratory in Holland, Michigan is able to provide, she is asking to contract with them to send the water samples the State is requiring. She further summarized the type of testing that will be conducted and indicated

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the costs for these tests. She stated these tests will be conducted semi-annually and should it be required at a later date to complete these tests quarterly, it would require additional funding. This testing is being required given previous history of testing and information that has been collected over the past years. The amounts that are showing up at this time are low levels, but the State wants to assure that it is not the Morgan County Landfill causing these levels. Commissioner Teague stated that if these tests should reflect the Landfill is not creating these increased levels, the County may be able to decrease their testing with Ms. Naill verifying. Ms. Naill further summarized the State's requests in the proposed design of the landfill at this time. Ms. Naill stated she has \$23,000 budgeted for this testing for the 2015 budget year.

Commissioner Zwetzig made a motion to approve the addendum to Contract 2014 CNT 129 with ALS Environmental as outlined by Ms. Naill. Commissioner Teague seconded the motion and motion carried 3-0.

Consideration of Approval – BID AWARD – 2015-0416 Motor Grader Mounted Roller/Packer Bid

Public Works Director Bruce Bass presented to the Board for award, the 2015-0416 Motor Grader Mounted Roller/Packer Bid. Mr. Bass stated he received bids from two companies, one being from Lycox Enterprises, Incorporated and the other from Power Equipment Company. He further summarized the total bid submitted by Lycox Enterprises, Incorporated was in the amount of \$111,918.00 for four machines and the bid submitted from Power Equipment Company being in the amount of \$112,746.00. Mr. Bass recommended purchasing the Walk and Roll units from Lycox Enterprises, Incorporated in the amount of \$111,918.00.

Mr. Bass explained the reason for the County purchasing this type of equipment as it will provide compaction directly behind the motor grader which allows for a better stabilization of material in the roadways, allowing the loose road material to remain in the road surface. Mr. Bass also introduced the representative present at this morning's meeting from Lycox Enterprises, Incorporated who had no comment.

Commissioner Zwetzig asked about these being the only two suppliers, with Bass stating there are only two manufacturers of this type of equipment that he is aware of.

Commissioner Teague made a motion to award the 2015-0416 Motor Grader Mounted Roller/Packer Bid to Lycox Enterprises, Incorporated in the amount of \$111,918.00 as recommended by Public Works Director Bruce Bass and authorized the Administrative Assistant to prepare a contract to be processed and executed as necessary. Commissioner Zwetzig seconded the motion and motion carried 3-0.

Presentation - Centennial Mental Health Center – Mental Health Awareness Month

Commissioner Zwetzig opened the matter by summarizing the structure of the Centennial Mental Health Center Board of Directors, and then introduced Kortnie Mendoza, Director representing the Fort Morgan office. Ms. Mendoza stated that May is Mental Health Awareness Month and introduced Emily Faulk as a Program Manager for CMHC. Ms. Mendoza outlined the structure of the Mental Health Center, explaining she wants to take the initiative of treatment by choice. She further summarized the different types of therapy being offered and crisis and emergency response being provided. She further outlined the services that are being offered and the statistical data of the numbers of individuals being served in the various types of service programs.

Ms. Mendoza then highlighted some of the initiatives they have been building since July 2014, working currently with Kids At Their Best, looking at partnering this summer to provide summer programs for at risk youth. She stated they have also been doing various health fairs working with Banner Health Care at this time for a fall event. She stated they also work with Morgan Community College working as a partnership with them indicating it is an intern type program where psychology students will work with CMHC and will obtain credit for their work with the Center. She also stated they provide supportive services to the Department of Human Services. She stated they were recognized through the local chamber this past year explaining they are very active within the community.

She stated their biggest marketing tool is their staff, relying on the staff to present to the management to highlight their expertise in their various areas and mentioned a recent brown bag luncheon event. She also stated they remain creative and participate in the schools to assist with programs as necessary.

Ms. Mendoza further mentioned her team in the Fort Morgan office and praised their assistance and their efforts in making CMHC a great asset to the community. She mentioned the community outreach they currently participate in and stated they also partake in the B106 Radio talk show every Tuesday. She stated on May 27, 2015 from 4:00 p.m. to 7:00 p.m. they will be hosting an event at the Fort Morgan City Park, awaiting approval.

Commissioner Zwetzig asked about Ms. Mendoza's mention about education and pointed out the fact that CMHC does offer scholarship opportunities to local youth explaining a Wiggins and a Fort Morgan student chosen in 2014. He asked Ms. Mendoza to please provide the information to the local schools in a timely manner in this area so they are aware of this opportunity since it was not announced this year. He also complimented CMHC in regards to a complaint that was recently filed by one of the local schools and the response that was taken by management from CMHC. Commissioner Zwetzig also mentioned the need for additional space for staff given the center has grown over the years. Ms. Mendoza stated the building at 910 East Railroad Avenue, in Fort Morgan provides the primary services and stated the primary substance abuse services are provided at the Platte Avenue location. Zwetzig mentioned the future prospect for the construction of a new building just east of the SALUD building located on East Railroad in Fort Morgan.

Commissioner Zwetzig asked Ms. Mendoza to provide the Board with a copy of the Mental Health Proclamation indicating the board would be happy to continue honoring that.

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Consideration of Approval – Collection of Plant Specimens

Commissioner Teague introduced Mr. Bruce Bosley as the Morgan County Extension Agent, who has assisted farmers and the community in various matters. Mr. Bosley recently announced his retirement and Ms. Teague commended him for his years of service. Teague stated shortly after his retirement he has made a request to collect plant specimens within the County Roads and Right of Ways. Mr. Bosley then presented to the Board information regarding the collection of plant specimens explaining that May through September was always his busiest time working with farmers in collecting plant specimens for test plots. He further summarized that he would like to collect these plant specimens to help others understand the botanical flora in the communities of an area. He stated that healthy plant communities are those who can grow well without weed evasion. The real issue at hand, as per Bosley, is that people do not realize that we may have an evasive plant that comes into the area and by the time it is recognized, it has covered 100 acres and the eradication process is more difficult. He stated it would be nice to identify those noxious plants before they spread.

Mr. Bosley stated he would like to have permission from the Board to collect plants from the County's Roads and Right of Ways and explained the plants that he collects will go to the Denver Botanical Gardens, to Colorado University and Colorado State University have records on file of what plants are located in this area. He further stated that there are 226 different plant species that have been recorded in this area, and he would like to bolster this base of information and allow for the community to be as healthy as possible.

Commissioner Zwetzig thanked Mr. Bosley for his years of service at the Morgan County Extension Office and made a motion to accept Mr. Bosley's request to collect plant specimens on County Right of Ways, with Commissioner Teague seconding the motion. The motion then carried 3-0.

COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated April 24, 2015 through May 5, 2015 with no changes.

UNFINISHED BUSINESS

There was no unfinished business.

CITIZEN'S COMMENT PERIOD

There were no citizen comments.

We hereby adjourn and are in recess at 9:47 a.m.

Respectfully Submitted,

Susan L. Bailey
Clerk to the Board

THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO

Brian K. McCracken, Chairman

Laura D. Teague, Commissioner

James P. Zwetzig, Commissioner

(SEAL)

ATTEST:

Susan L. Bailey, Clerk to the Board