

COMMISSIONERS PROCEEDINGS 1

BOARD OF COUNTY COMMISSIONERS

Minutes of Meeting

March 31, 2015

The Board of Morgan County Commissioners met on Tuesday, March 31, 2015 at 9:04 a.m. with Chairman Brian McCracken, Commissioner Laura Teague and Commissioner James Zwetzig in attendance. Chairman Brian McCracken called the meeting to order with Public Works Director Bruce Bass leading the meeting in the Pledge of Allegiance to the Flag.

CONSENT AGENDA

Ratify the Board of County Commissioners Approval of Meeting Minutes dated March 17, 2015
Ratify the Board of County Commissioners Approval of Planning and Zoning minutes dated March 17, 2015
Ratify Chairman Brian McCracken's signature on Contract 2015 CNT 40-XTEK Communications
Ratify Chairman Brian McCracken's signature on Contract 2015 CNT 44-Matt Wood
Ratify Chairman Brian McCracken's signature on Contract 2015 CNT 45-Winstead Construction
Ratify Chairman Brian McCracken's signature on Contract 2015 CNT 46-Quad County Plumbing & Heating
Ratify Chairman Brian McCracken's signature on Contract 2015 CNT 47-MJ's Garage Service
Ratify Chairman Brian McCracken's signature on the License and Exchange Agreement for Geographic Data-Morgan County School District RE-3
Ratify Chairman Brian McCracken's signature on the Morgan County Solid Waste Management Department Credit Application-applicant being Bohm Farm & Ranch dated March 17, 2015
Ratify the Board of Commissioners approval of MCA Collections Proof 03092015 to be sent to State Collections
Ratify Chairman Brian McCracken's signature for assignment of debt collection to Wakefield and Associates for Morgan County Ambulance Service client (#101208) (#101155)
Ratify Chairman Brian McCracken's signature on the letter to the Morgan County Solid Waste Department to approve the waiver for an additional type of Alternative Daily Cover
Ratify the Board of Commissioners approval for the Request for Waiver of Fees for the Job Fair, dated March 16, 2015

Commissioner Teague made a motion to approve all items on the Consent Agenda as presented. Commissioner Zwetzig seconded the motion and motion carried 3-0.

GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

Consideration of Approval – RESOLUTION – 2015 BCC 10 – Adopting by Reference the Colorado County Clerks Association Records Retention Schedule and the Colorado County Treasurer Records Retention Schedule

Morgan County Clerk and Recorder Susan Bailey presented to the Board for approval Resolution 2015 BCC 10 requesting adoption of the Colorado County Clerks Association Records Retention Schedule and the Colorado County Treasurer Records Retention Schedule as outlined in the resolution. Ms. Bailey summarized the attachments to the resolution explaining these will cover the various departments within Morgan County and their record retention policy. Ms. Bailey stated that Director of Finance, Michelle Covelli, has agreed to abide by the Colorado County Treasurer Records Retention Schedule as attached and the County Attorneys have reviewed the resolution as well as the exhibits with approval.

Commissioner Teague made a motion to approve Resolution 2015 BCC 10, adopting by Reference the Colorado County Clerks Association Records Retention Schedule and the Colorado County Treasurer Records Retention Schedule as presented by Clerk Bailey. Commissioner Zwetzig seconded the motion and motion carried 3-0.

Consideration of Approval – CONTRACT – 2015 CNT 41 – Delta T. Corporation

Morgan County Building and Maintenance Supervisor Dave Cornwell presented to the Board for approval Contract 2015 CNT 41, a contract between Delta T. Corporation and Morgan County. Mr. Cornwell summarized this contract as being an agreement to install three 16 foot external fans at the indoor arena at the Morgan County Fairgrounds. He explained he is hopeful this will alleviate some cooling issues at this location. He indicated with their installation it will include a fifteen year warranty and Mr. Cornwell clarified what this warranty will cover. He stated that he did check with thirteen other manufacturers and this company was the only one who produces fans of this size. Commissioner Teague asked Mr. Cornwell to provide input about replacing the cooling system and he explained the fact that there are currently two units, and he had a consultant look at the system that was in place, and to replace that system there would be a cost of approximately \$30,000 to \$35,000 per unit. Further discussion followed regarding the benefits of installing these fans over replacing the cooling system. Mr. Cornwell stated that he is hopeful to have this project completed by May 2015.

Commissioner Zwetzig made a motion to approve Contract 2015 CNT 41 using Conservation Trust Funds in the amount of \$27,030.00 with Delta T. Corporation as presented by Building and Maintenance Supervisor Dave Cornwell. Commissioner Teague seconded the motion and motion carried 3-0.

Consideration of Approval – MEMORANDUM OF UNDERSTANDING – 2015 CNT 42 – Collaborative Multi-Agencies – Colorado Access and County Department of Human Services

Morgan County Department of Human Services Interim Director Jacque Frenier presented to the Board for approval Contract 2015 CNT 42, a memorandum of understanding between Morgan County Department of Human Services

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and various other agencies in regards to Colorado Access and Colorado Department of Human Services. Ms. Frenier summarized the agreement as a collaborative effort between multiple agencies with the Department of Human Services. She explained the Colorado Department of Health Care Policy and Financing works collaboratively with agencies, indicating there is an agreement at the State level, and this allows for Counties to work with Medicaid eligible behavioral health organizations to find providers for services needed. The agreement is to protect the privileged health information of the clients; therefore, the agreement is between the County and the Regional Care Organization. There are no funds required and is being presented as a memorandum of understanding. Further discussion followed regarding how the process currently works for these types of services being provided.

Commissioner Teague made a motion to approve Contract 2015 CNT 42, the Memorandum of Understanding, Collaborative of Multi-Agencies, between Morgan County Department of Human Services, Colorado Access and Colorado Department of Human Services as outlined by Ms. Frenier and authorized the Chair to sign. Commissioner Zwetzig seconded the motion and motion carried 3-0.

Consideration of Approval – CONTRACT – 2015 CNT 43 – Hart Intercivic, Inc.

Morgan County Clerk and Recorder Susan Bailey presented to the Board for approval Contract 2015 CNT 43, a contract between Hart Intercivic, Inc. and Morgan County. Ms. Bailey summarized this contract as being for an upgrade to Windows 7 to the Elections Servo Equipment. This upgrade is required to conduct elections and allow for tally software to run compatibly and efficiently. Ms. Bailey stated the contract includes one desktop PC configured with Windows 7 and Tally in the amount of \$2,800.00 and professional services which includes a one day onsite installation and testing of equipment in the amount of \$2,280.00. An additional approximate shipping cost of \$45.00 is also included with the total cost for purchase not to exceed \$5,125.00.

Commissioner Zwetzig made a motion to approve Contract 2015 CNT 43 with Hart Intercivic, Inc., noting it is a sole source vendor as outlined by Clerk Bailey. Commissioner Teague seconded the motion and motion carried 3-0.

Consideration of Approval – BID AWARD – 2015-0319 Fuel Bid

Public Works Director Bruce Bass presented to the Board for approval the 2015-0319 fuel bid. Mr. Bass stated this is for the six month fuel contract bid explaining the bid is based on delivery and fuel. He explained that they received one bid from Hill Petroleum and the bid remains identical to the two prior bids they have submitted so over the last year we have continued to incur the exact same pricing. Mr. Bass summarized the individual fuel delivery locations and their proposed costs. He stated utilizing the estimated individual delivery costs, the total six month delivery cost will be \$11,580.10.

Commissioner Teague made a motion to award the 2015-0319 Fuel Bid to Hill Petroleum as outlined by Public Works Director Bruce Bass. Ms. Teague also authorized the contract to be prepared and approved at a later date. Commissioner Zwetzig seconded the motion and motion carried 3-0.

Consideration of Approval – BID AWARD – 2015-0319 AWD Motor Graders

Public Works Director Bruce Bass presented to the Board for approval the 2015-0319 All Wheel Drive Motor Grader bid. Mr. Bass stated these items were budgeted items for the 2015 year and stated he received two bids from the bid request. The first bid noted was from Four Rivers Equipment for two Deere 772GP machines. Bass explained the total cost for these machines with the buyback option and trade in value at \$328,820.

The second bid was from Wagner Equipment Company for two CAT 140MAW machines with a total cash price of \$283,542.00 which includes the buyback option and trade in value. Mr. Bass recommended to the Board to purchase the CAT machines as presented.

Further discussion followed with Mr. Bass explaining the benefits of purchasing the all wheel drive machines as well as the compatibility with the satellite tracking system in place on County machines at this time.

Commissioner Zwetzig made a motion to award the 2015-0319 AWD Motor Grader bid to Wagner Equipment Company as outlined by Public Works Director Bruce Bass and authorized the preparation of the contract to be approved at a later date. Commissioner Teague seconded the motion and motion carried 3-0.

COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated March 27, 2015 through April 7, 2015 with no changes. Commissioner Zwetzig noted that an open house was held in honor of Bruce Bosley for his service to the Morgan County Extension Office and stated he would like to formally thank Mr. Bosley for his years of service to the County.

UNFINISHED BUSINESS

There was no unfinished business.

CITIZEN'S COMMENT PERIOD

There were no citizen comments.

We hereby adjourn and are in recess at 9:34 a.m.

