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**BOARD OF COUNTY COMMISSIONERS
Minutes of Meeting
March 22, 2016**

The Board of Morgan County Commissioners met on Tuesday, March 22, 2016 at 9:00 a.m with Chair Laura Teague, Commissioner Brian McCracken and Commissioner James Zwetzig in attendance. Chair Laura Teague called the meeting to order and asked Fort Morgan Times Reporter Stephanie Alderton to lead the meeting in the Pledge of Allegiance to the Flag.

CONSENT AGENDA

- Ratify the Board of County Commissioners approval of Minutes dated March 15, 2016
- Ratify the Board of County Commissioners approval of Contract 2016 CNT 046, Quad County Plumbing and Heating, Inc., DHS Repairs, Term of Contract February 26, 2016 until completed
- Ratify the Board of County Commissioners approval of Contract 2016 CNT 047, Winstead Construction, DHS Repairs, Term of Contract March 2, 2016 until completed
- Ratify the Board of County Commissioners approval of Requisition for Purchase #6919 to Skyline Steel in the amount of \$17,272.80
- Ratify Chair Laura D. Teague's signature on MassMutual letter dated March 18, 2016 appointing Tracy L. Amen as Plan Administrator
- Ratify Chair Laura D. Teague signature on Permit Application and Report of Changes License #4704801 from Bunker Hill to The Course Café and Lounge dated March 21, 2016

Commissioner McCracken made a motion to approve all items on the Consent Agenda as presented. Commissioner Zwetzig seconded the motion and motion passed 3-0.

GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

Consideration of Approval – RESOLUTION 2016-BCC 08 – A Resolution Appointing an Administrative Assistant

**MORGAN COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION NO. 2016 BCC 08

**A RESOLUTION APPOINTING AN ADMINISTRATIVE ASSISTANT TO
THE BOARD PURSUANT TO C.R.S. § 30-11-107(1)(n)**

WHEREAS, pursuant to C.R.S. § 30-11-107(1)(n) the Board of County Commissioners may appoint an Administrative Assistant to the Board.

NOW THEREFORE, be it resolved by the Morgan County Board of County Commissioners as follows:

1. Kristi Waite is hereby appointed as the Morgan County Administrative Assistant to the Board of County Commissioners with said duties as stated in the Morgan County Position (Exhibit A). Pursuant to C.R.S. § 30-11-107(1)(n), Ms. Waite shall serve at the pleasure of the Board of County Commissioners.

APPROVED this 22nd day of March, 2016.

**THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO**

s/ Laura D. Teague
Laura D. Teague, Chairman

s/Brian K. McCracken
Brian K. McCracken, Commissioner

s/ James P. Zwetzig
James P. Zwetzig, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey

Morgan County Human Resources Director Tracy Amen introduced Kristi Waite as the Administrative Services Manager to the Board and welcomed her. She further presented to the Board for approval, Resolution 2016 BCC 08, a Resolution Appointing an Administrative Assistant to the Board Pursuant to C.R.S. 30-11-107(1)(n) by

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reading aloud the resolution as written. Chair Teague stated that Ms. Waite comes with high recommendations and welcomed her to the office further stating she is happy to have Ms. Amen on board as the Human Resources Director.

Commissioner Zwetzig made a motion to approve Resolution 2016 BCC 08, a Resolution Appointing an Administrative Assistant to the Board Pursuant to C.R.S. 30-11-107(1)(n), as outlined by Morgan County Human Resources Director Tracy Amen. Commissioner McCracken seconded the motion and motion carried 3-0.

Commissioner Zwetzig expressed his appreciation to those who have assisted the Board during the interim given the recent changes in staff.

Consideration of Approval – RESOLUTION 2016-BCC 09 – A Resolution Restating the Qualified 401 (a) Retirement Plan

Consideration of Approval – RESOLUTION 2016-BCC 10 – A Resolution Restating the Qualified 457 Plan

Chair Laura Teague asked Human Resources Director Tracy Amen to present both Resolution 2016 BCC 09 and 10 to the Board as these will both have the same action taken at this time.

Morgan County Human Resources Director Tracy Amen explained to the Board that both of these plans are important guidelines when it comes to the County's Retirement Plans summarizing the contributions and how the plans currently work. She stated the Retirement Board has been working on the plan for months and are awaiting a document from Mass Mutual which has not been presented as of this date and asked the Board to table this matter until this document is received given the importance of the information. This information is due no later than April 1, 2016.

Commissioner McCracken made the motion to table the matter until the documentation is received from Mass Mutual, as requested by Morgan County Human Resources Director Tracy Amen. Commissioner Zwetzig seconded the motion. Further discussion followed regarding the frustration the Board has had in obtaining pertinent information from Mass Mutual and issues that have occurred over the past several years. Ms. Amen stated she is only needing one simple item from them indicating there is a place where five years is indicated and it needs to be changed to zero, as this information will affect the information that is provided to all employees and she wants to assure that the information provided to employees is 100 percent accurate. At this time, the motion passed to table the matter until this information is received, 3-0.

Consideration of Approval – CERTIFICATION – 2015 Annual Road Mileage Certification

Morgan County Information Systems Manager Karol Kopetzky and Road Supervisor John Goodman both presented to the Board for approval, for Certification of the 2015 Annual Road Mileage Certification. Ms. Kopetzky summarized the County will be certifying 307.27 miles of arterial streets, 728.77 miles of local streets, totaling 1,036.04 miles of Highway User Tax Fund eligible streets. There are 61.06 miles of non Highway User Tax Fund eligible streets which are maintained by others and 142.64 miles of non Highway User Tax Fund eligible streets that are not maintained. She further indicated the report reflects a reduction in miles of 19.88 miles, indicating the big difference in this year's certification is due to the implementation of the Cartegraph program and merging with other County systems, including the GIS system, stating that all roads were thoroughly reviewed and found there were several roads on the prior report, which are not being included in this year's certification.

Ms. Kopetzky provided a detailed breakdown of the 19.88 miles stating 8 percent were field roads, not developed, or never dedicated; 14 percent of those were oilfield roads, 56 percent were old school bus routes to homes that are not actually dedicated, 20 percent are private roads, and 2 percent were vacated roads that had not been deleted from the system in the past. She feels this is a good representation of the roads the County will be responsible for maintaining at this time. She also stated that she reviewed the road repairs proposed for 2016 indicating there are numerous.

At this time Road Supervisor John Goodman spoke and highlighted the numerous road projects that had been completed in 2015 and spoke of each one explaining the depth of overlay and locations. He stated there were 13.31 miles of asphalt overlay and 6.49 miles of new pavement completed in 2015. Further discussion followed as to historical data and how this information is submitted.

Commissioner Zwetzig stated the majority of the 13.31 miles were located in District 3 and pointed out that concerns have been expressed regarding County Road Y as not having been properly prepared. He stated the County has spoken directly with the Asphalt Company and other experts in the field and they have indicated this roadway was properly prepared. Commissioner Zwetzig complimented the road and bridge department for the great job they did on this section of roadway.

Mr. Goodman summarized the flood projects that were completed in 2015 as well explaining the locations and the severity of each project. The total number of miles repaired from the 2015 flood event was 57.4 miles with the distance between repairs was 36 miles by 36 miles, stating the entire County was affected. Mr. Goodman stated there are still sections of roadway that need attention, but they are trying to prioritize which roadways are necessary and repair accordingly explaining the resources that are necessary and time that is required. Chair Teague stated information has been submitted to FEMA to work towards receiving reimbursement. Commissioner McCracken spoke about the damage in the southwest corner of the County stating he has never seen damage such as this. He stated the amount of dirt that was necessary to repair the area was unbelievable.

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Commissioner Zwetzig spoke about the benefits of the Cartegraph program which will allow detailed information regarding the roads and offer a tremendous tool to the Road and Bridge Department.

Commissioner McCracken made a motion to the Certification of the 2015 Annual Road Mileage Certification, as outlined by Morgan County Information Systems Manager Karol Kopetzky and Road Supervisor John Goodman. Commissioner Zwetzig seconded the motion. Commissioner Zwetzig stated this report is for the Highway User Tax Fund the County receives and the importance of ensuring accurate data. At this time the motion carried 3-0.

Commissioner Zwetzig clarified whether or not County Road 24 will be paved this year, with discussion following that County Road 24 is part of the second phase for the Wilgenburg Dairy and that will not occur until probably 2017. County Road Y will be part of the proposed paving projects for 2016. Commissioner Zwetzig stated they have delayed the Cooper Bridge project on County Road 33, to start repaving and re-decking until July 2016 which was at the landowners request and County is working collaboratively with the landowners.

COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated March 18, 2016 through March 29, 2016 with changes.

UNFINISHED BUSINESS

Consideration of Approval – BID AWARD – 2016-0211-004 Fairgrounds, Multipurpose Building - A/C Unit Replacement (tabled from 3/15/16)

Morgan County Building/Maintenance Manager Dave Cornwell presented to the Board for approval Bid Award 2016-0211-004 Fairgrounds, Multipurpose Building - A/C Unit Replacement. Mr. Cornwell stated he received six bids from CMS Mechanical Services, Greeley Furnace Company, Bob Staley Plumbing, Heating and AC, Westco Systems, Inc., Reliant Heating and Air Conditioning Service and Quad County Plumbing and Heating, Inc. He stated this is a bid award that was tabled from the March 8, 2016 as well as the March 15, 2016 meeting. Mr. Cornwell stated he did some research and per discussions with the Board, based on calculations done last week with the building size, he believes 23 tons will take care of the building size with the exception of animal density as well as it does not account for open doors or any height over 10 feet, whereas they utilized residential specifications. As per discussion, given the use is minimal, he would recommend the 25 ton unit which was bid by Bob Staley Plumbing and Heating in the amount of \$25,900.00.

Chair Laura Teague asked if Mr. Cornwell had provided all bidders the opportunity to submit bids for an alternative unit, which he responded yes to.

Commissioner McCracken made a motion to approve award the 2016-0211-004 Fairgrounds, Multipurpose Building – A/C Unit Replacement to Bob Staley Plumbing and Heating in the amount of \$25,900.00 as presented as recommended by Mr. Cornwell and authorized the Administrative Services Manager to execute the necessary contracts to be ratified by the Board upon completion. Chairman Zwetzig seconded the motion and motion carried 3-0.

CITIZEN'S COMMENT

Joe Hertnecky, Den Chief of the Boy Scouts introduced himself and his den stating they are all wolf scouts and further explained his responsibilities as den chief. Each member of the den introduced themselves, with Derek Burk stating he is the Scout Patrol Leader, Ozzy Bryan, stated he is a wolf member, and James Hertnecky introduced himself stating the reason to be a boy scout is it is a good experience and you learn a lot. Joe stated that George Hertnecky is of their Scout Leaders. The Board thanked the Scouts for attending the meeting and commended them on participating in Boy Scouts.

Being no further business, the meeting was adjourned at 9:43 a.m.

Respectfully Submitted,
Susan L. Bailey
Clerk to the Board

(Minutes ratified March 29, 2016)

THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO

s/ Laura D. Teague
Laura D. Teague, Chairman

s/Brian K. McCracken
Brian K. McCracken, Commissioner

s/ James P. Zwetzig
James P. Zwetzig, Commissioner

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(SEAL)

ATTEST:

_____ s/ Susan L. Bailey
Susan L. Bailey