

COMMISSIONERS PROCEEDINGS 1

BOARD OF MORGAN COUNTY COMMISSIONERS

Minutes of Meeting

February 4, 2014

The Board of Morgan County Commissioners met on Tuesday, February 4, 2014 at 9:03 a.m. with Chairman Jim Zwetzig and Commissioner Laura Teague in attendance. Commissioner McCracken was absent. Chairman Zwetzig called the meeting to order with Morgan County Assessor Bob Wooldridge leading the Pledge of Allegiance to the Flag.

CONSENT AGENDA

- Consideration of Approval of the Board of County Commissioners Meeting Minutes dated January 21, 2014
- Ratify Chairman James Zwetzig's signature on the Morgan County Department of Solid Waste Management Application for Credit for Morgan Sand and Gravel; Wolf Waste Removal; Frank Buchanan dba Buchanan Construction & Specialty Services; Brasby Construction, Inc.; Morgan Community College and Bohm Farm & Ranch
- Ratify Commissioner Laura Teague's signature on the Detailed Damage Inspection Report for Emergency Repairs, FHWA Disaster Number CO-13-1, dated 1/17/14
- Ratify the Board of County Commissioners approval to accept a settlement in full for ambulance account #090574, dated 1/20/14
- Ratify Chairman James Zwetzig's signature on the Colorado Parks & Wildlife Impact Assistance Application for 2014, dated 1/29/14
- Ratify Managing Commissioner Brian McCracken's signature on the County Veteran's Service Officers Monthly Report and Certification of Pay for January 2014
- Ratify Chairman James Zwetzig's signature on the letter to Colorado Office of Emergency Management requesting a time extension for Category A as a result of Federally Declared Disaster 4145, dated 1/30/14
- Ratify Chairman James Zwetzig's signature designating County representatives to the County Health Pool, dated 1/30/14
- Ratify Chairman James Zwetzig's signature for assignment of debt collection to Wakefield and Associates for Morgan County Ambulance Service Clients (#102007; #111300; #111733C)
- Ratify Chairman James Zwetzig's signature on the Grant Application for Morgan County Ambulance Service – Project Name: Sprinter Ambulance, Grant Type- State EMS, dated 1/28/14
- Ratify Chairman James Zwetzig's signature on the Grant Application for Morgan County Ambulance Service - Project Name: Stair Chair, Grant Type – State EMS, dated 1/28/14
- Ratify the Board of County Commissioners approval of Contract #2014 CNT 14 – State of Colorado, Court Security Grant Award for 2014
- Ratify the Board of County Commissioners approval of Contract #2014 CNT 15 – Correctional HealthCare Companies – Renewal of Inmate Medical Services for 2014
- Ratify the Board of County Commissioners approval of Contract #2014 CNT 16 – Tyler Technologies – Oracle Software Licensing (work order under 2012 CNT 08)

Chairman Zwetzig tabled item one on the Consent Agenda as Commissioner McCracken was not present to approve the Board of County Commissioners Meeting Minutes dated January 21, 2014. Commissioner Teague made a motion to approve items two through fourteen on the Consent Agenda. Chairman Zwetzig seconded the motion. Motion carried 2-0.

GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

CONSIDERATION OF APPROVAL-RIGHT OF WAY PERMIT-2014 PMT 01-BLACK RAVEN ENERGY

Morgan County Road Supervisor John Goodman presented to the Board for approval Right of Way Permit 2014 PMT 01 to allow Black Raven Energy to trench across Morgan County Road F from the south to the north side approximately seventy-five feet west of County Road 20, Fort Morgan, CO to install a three inch poly gas line. Goodman noted this is an extension of a line from the Johnson-Gln 1 well to the Western Operating Gas gathering line. Goodman reported an inspection had been done and the fees were attached. Chairman Zwetzig asked Goodman if he would do a GPS location for this right of way permit so the IT Department can then put it on the right of way layer on the Morgan County map and if he would do a GPS as well on all future right of way permits. Commissioner Teague noted the permit reads Wiggins, CO and it should read Fort Morgan, CO. Commissioner Teague made a motion to approve Right of Way Permit 2014 PMT 01 to allow Black Raven Energy to trench in the right of way on County Road F approximately seventy-five feet west of County Road 20 and authorize the Chairman to sign. Chairman Zwetzig seconded the motion. Motion carried 2-0.

CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 17-MORGAN COUNTY HUMAN RESOURCES

Morgan County Director of Human Services Steve Romero presented to the Board for approval Contract 2014 CNT 17 the agreement between the Morgan County Department of Human Services and the Morgan County Human Resources Department to provide human resource services beginning January 1, 2014 through December 31, 2014 in the amount of \$1,380.00 per month. Romero stated at the end of 2013 there were sixty-two full-time employees and this contract breaks down what the Human Services Department pays which is the \$22.26 rate per employee per month and is billed monthly to Human Services for a total amount of \$1,380.00 per month. Romero noted the Morgan County Human Resource Department will provide resource and personnel services to the Department of Human Services to include screening and organizing employment applications, keeping and maintaining individual personnel records, administration of benefits, training and education, exit interview and all other human resources services. Commissioner Teague made a motion to approve Contract 2014 CNT 17 to provide human

2 COMMISSIONERS PROCEEDINGS

resourceservices to the Department of Human Services in the amount not to exceed \$1,380.00 per month with the term of the contract running from January 1, 2014 to December 31, 2014. Chairman Zwetzig seconded the motion. Motion carried 2-0.

CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 18-MORGAN COUNTY-ATTORNEY SERVICES

Morgan County Director of Human Services Steve Romero presented to the Board for approval Contract 2014 CNT 18 between the Morgan County Board of Commissioners and Department of Human Services. Romero stated this is a contract per statute to provide legal services at the County level for all programs except child support services. Romero noted Morgan County Assistant Attorney David Bute works with the staff at the Department of Human Services on a daily basis providing legal services in the areas of child and adult protection, fraud prevention and other miscellaneous legal services. Romero reported this partnership has worked very well. Romero stated the contract amount is \$60.00 per hour to include salary and benefits and not to exceed \$91,000.00 per year with the term of the contract running from January 1, 2014 through December 31, 2014. Commissioner Teague made a motion to approve Contract 2014 CNT 18 between the Morgan County Board of Commissioners and the Morgan County Department of Human Services to provide legal services to the Department of Human Services for the period of January 1, 2014 through December 31, 2014 in the amount not to exceed \$91,000.00. Chairman Zwetzig seconded the motion. Motion carried 2-0.

CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 19-MORGAN COUNTY CENTRAL SERVICES

Morgan County Director of Human Services Steve Romero presented to the Board for approval Contract 2014 CNT 19 between the Morgan County Department of Human Services and the Morgan County Central Services Department for accounting services and other services provided by the Central Services Department. Romero noted there has been a transition with an in-house accountant to help with budgeting, however, the Human Services Department will continue to depend on Morgan County Director of Finance and Accounting Michelle Covelli and her staff for accounts payable, reports, etc. Romero stated this is a fee for service arrangement with Human Services to receive accounting services from Central Services by paying a 10% overhead cost and the accounting staff salaries and benefits with Human Services being billed monthly which has been approximately \$30,000.00 or less. Commissioner Teague made a motion to approve Contract 2014 CNT 19 between the Department of Human Services and the Central Services Department to provide accounting services in the amount of fee for service with the term of the contract running from January 1, 2014 through December 31, 2014. Chairman Zwetzig seconded the motion. Motion carried 2-0.

CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 20-CARING MINISTRIES OF MORGAN COUNTY

Morgan County Director of Human Services Steve Romero presented to the Board for approval Contract 2014 CNT 20 with Caring Ministries of Morgan County to provide emergency services in the amount not to exceed \$65,000.00 with the term running from January 1, 2014 through December 31, 2014. Romero stated this contract utilizes TANF funds to assist clients with shelter, food, clothing and energy costs for families in need. Romero noted Caring Ministries assists needy families so children can be cared for in their own homes and to end dependence of parents on government benefits by promoting job preparation, work and marriage. Romero noted Caring Ministries will provide an accurate count of all clients serviced under this contract which will be reported monthly to Human Services. Romero stated Human Services has added filters to ask questions with better communication between entities so there is no duplication of services. Commissioner Teague made a motion to approve Contract 2014 CNT 20 utilizing TANF funds for Caring Ministries of Morgan County for the purpose of providing emergency services with the term of the contract running from January 1, 2014 through December 31, 2014 and authorize the Chairman to sign. Chairman Zwetzig seconded the motion. Motion carried 2-0.

CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 21-S.A.R.A., INC

Morgan County Director of Human Services Steve Romero presented to the Board for approval Contract 2014 CNT 21 with S.A.R.A., Inc. to provide specialized services related to sexual abuse and assault. Romero noted the amount of the contract is not to exceed \$25,000.00 with the term running from January 1, 2014 through December 31, 2014. Romero reported that unfortunately sexual assault and abuse continues to be a negative on our society, however, the services that S.A.R.A., Inc. provides is excellent providing specialized services and programs on the prevention of child sexual assault and abuse. Romero noted S.A.R.A., Inc. provides specially trained forensic interviewers and examiners and short-term shelter for teenage girls victimized by sexual assault. Commissioner Teague made a motion to approve Contract 2014 CNT 21 utilizing TANF funds for S.A.R.A., Inc. to provide services for sexual abuse or assault with the term of the contract running from January 1, 2014 through December 31, 2014 in the amount of not to exceed \$25,000.00 and authorize the Chairman to sign. Chairman Zwetzig seconded the motion. Motion carried 2-0.

CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 22-BANNER HEALTH DBA EAST MORGAN COUNTY HOSPITAL

Morgan County Director of Ambulance Services Joe King presented to the Board for approval Contract 2014 CNT 22 the arrangement between Morgan County and East Morgan County Hospital requesting the eighth amendment to the original contract for medical transports that East Morgan County Hospital is responsible for to another facility and back. King noted the amount of the contract is \$675.00 per trip plus \$14.00 per patient mile which includes a return trip. King reported in the past the number of trips is usually less than six. Commissioner Teague made a motion to approve Contract 2014 CNT 22 between Morgan County and East Morgan County Hospital in the amount

COMMISSIONERS PROCEEDINGS 3

of \$675.00 per trip and \$14.00 per patient mile and authorize the Chairman to sign. Chairman Zwetzig seconded the motion. Motion carried 2-0.

Commissioner Teague reported there has been negative feedback about no transport trips and the \$200.00 charge and wants to remind our taxpayers that the ambulance service is an Enterprise fund and is not funded by taxpayer dollars and asked King to explain what a no transport trip means. King reported there is a patient evaluation charge that is billed in the amount of \$200.00 and a no contact that is not billed. King noted with a patient evaluation charge, for example, if a citizen calls for an ambulance and an evaluation is done then if that person decides that he or she does not want to go to the hospital and because the ambulance service never refuses to take someone to the hospital, that person will be billed the \$200.00. King noted with a no contact, if a person calls for an ambulance for a person that did not request an ambulance, there will be no charge.

CONSIDERATION OF APPROVAL-CONTRACT-2014 CNT 23-MOTOROLA SOLUTIONS

Morgan County Director of Communications Danette Martin presented to the Board for approval Contract 2014 CNT 23 for the purchase of dispatch console and tower radio equipment through Motorola Solutions in the amount of \$1,069,582.00 with the term of one year from date of contract execution. Martin noted this contract will cover the loss of radio coverage in the southwest corner of Morgan County in the Hoyt, CO area with Adams and Weld County migrating onto their own system, to upgrade equipment on the Pawnee tower site and to replace four dispatch consoles which are part of the mandated upgrades on the Digital Trunk Radio System. Martin stated the breakdown is as follows: four MCC7500 dispatch consoles in the amount of \$518,233.00, one add-on for additional radio equipment for the southwest Morgan County site in the amount of \$343,246.00 and the upgrade of equipment located at the Pawnee site in the amount of \$208,103.00. Martin noted Motorola did give Morgan County a discount of \$44,564.00 with this project being partially funded from the 911 Emergency Telephone Fund and working in conjunction with the DOLA Grant. Martin reported if the contract had been signed prior to December 31, 2013 there would have been an \$18,000.00 trade-in discount for current dispatch consoles and if the contract was not signed after December 31, 2013 the discount was off the table, however, by not signing on December 31, 2013 the County was able to obtain a total grant contract package minus the console portion of the original contract. Martin stated once the contract is signed, the purchasing of equipment will begin with a fee structure as to how it is paid for with the vendor doing all the work. Martin stated the southwest Morgan County tower will be done first because of losing coverage by February 10, 2014. Martin noted once that project is up and running the next step would be the upgrade at the Pawnee site in order to stay up-to-date with the DTR System and upgrades with the State and once the State gets the DTR System to 7.14 versions then the dispatch consoles can be replaced. Martin stated the County has been saving for years for the upgrades, however, the County did not foresee Adams and Weld Counties removing their equipment on the tower in the Hoyt area that the County had been utilizing and that was the reason why the County applied for the grant to help cover the costs of upgrades and replacement of radio equipment. Commissioner Teague made a motion to approve Contract 2014 CNT 23 with Motorola Solutions utilizing 911 Emergency Telephone Funds and the Energy Impact Grant that was recently procured for dispatch consoles and tower radio equipment in the amount of \$1,069,582.00 with the project to be completed from one year from the date of execution of the contract and authorize the Chairman to sign. Chairman Zwetzig seconded the motion. Motion carried 2-0

CONSIDERATION OF APPROVAL-BID AWARD-FLEET ADMINISTRATION VEHICLES

Morgan County Fleet Manager Bruce Bass presented to the Board for approval the Fleet Administration Vehicles Bid Award for the purchase of two administrative vehicles noting these two vehicles were on the 2014 replacement schedule and the 2014 budget. Bass reported Colorado State Fleet Agreement # 07000YYY85M is for two 2014 Chevrolet Impalas from Daniels Long Automotive LLC in the amount of \$17,813.00 per vehicle for a total of \$35,626.00 and noted it is yet to be determined where these vehicles will be used. Bass noted the two high mileage vehicles currently on the replacement schedule will not be sold and will be moved to the local area car fleet to be used by the Human Services Department. Bass stated with administration vehicles, he prefers to keep newer vehicles for the long distance trip fleet. Chairman Zwetzig asked Bass how many vehicles Morgan County has with Bass replying approximately seven newer vehicles that are constantly used and are kept updated at all times with fifteen to sixteen vehicles that are not on the normal replacement schedule. Chairman Teague made a motion to approve the bid award for two 2014 Chevrolet Impalas to Daniels Long Automotive LLC State Agreement #07000YYY85M for a total amount of \$35,626.00. Chairman Zwetzig seconded the motion. Motion carried 3-0.

CONSIDERATION OF APPROVAL-BID AWARD-FLEET-POLICE PURSUIT VEHICLES

Morgan County Fleet Manager Bruce Bass presented to the Board for approval Bid Award Police Pursuit Vehicles for the purchase of two 2014 Dodge Charger Police Sedans from Colorado Springs Dodge State Agreement #07000YYY86M in the amount of \$24,455.00 for a total of \$48,910.00. Bass noted there was the option to purchase a Ford Interceptor as well as a Chevy Caprice, however, he chose to go with the Dodge Charger because the two vehicles being replaced are currently Dodge Chargers and the equipment in the current vehicles can be switched over to the new vehicles. Commissioner Teague made a motion to approve Bid Award Fleet Police Pursuit Vehicles under State Agreement #07000YYY86M for two 2014 Dodge Charger police sedans for a total amount of \$48,910.00. Chairman Zwetzig seconded the motion. Motion carried 2-0.

COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Morgan County Planning Administrator John Crosthwait presented to the Board the Morgan County Planning Department Report for 2013 reporting one hundred total building permits were issued for a total construction cost of \$9,232,737.00 and ninety-four total zoning permits issued for a total construction cost of \$5,752,930.00. Crosthwait stated there were nineteen single family dwellings built, three manufactured homes and two mobile home permits

4 COMMISSIONERS PROCEEDINGS

issued and eight commercial permits issued. Crosthwait reported fifty-four roofing permits were issued and also included in the report are the two previous years reports to show the gradual increase of building in Morgan County.

Morgan County Road Supervisor John Goodman reported on various roads and bridges in the County noting the Long Bridge project on Morgan County Road 12, Fort Morgan, Co will begin subject to improved weather and hope to have the project completed before farming activities begin. Commissioner Teague noted a two week notice should be given to the citizens of Morgan County when the bridge closes.

Commissioners reviewed the calendar dated January 31, 2014 through February 11, 2014 with no changes.

UNFINISHED BUSINESS

There was no unfinished business.

CITIZEN'S COMMENT PERIOD

Betty Carney, address Greeley, CO, spoke to the Board about her conversation with Senator Greg Brophy regarding Low Income Housing grants and loans and how they might be applied by potential buyers of the Wayward Wind Mobile Home Park, Fort Morgan, CO. The Commissioners explained to Ms. Carney that Morgan County was currently in litigation with the park owner regarding an enforcement order regarding cleanup and they had no involvement with the sale of the property. Ms. Carney asked for support from the Commissioners if she was able to procure funding through the State of Colorado and the Commissioners agreed they would talk about supporting any potential purchaser on the pursuance of these types of funding.

Morgan County Assessor Bob Wooldridge noted as he was not present at the recent Republican Central Committee meeting, he announced that he will be seeking re-election for the office of Morgan County Assessor in the 2014 November General Election. Mr. Wooldridge has held the office of Morgan County Assessor for the past twenty-four years.

There were no citizen comments.

We hereby adjourn and are in recess at 10:09 a.m.

Respectfully submitted,

Dee Loose
Deputy Clerk to the Board

THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO

s/Jim Zwetzig
Jim Zwetzig, Chairman

s/Laura Teague
Laura Teague, Commissioner

(SEAL)

ATTEST:

s/ Connie Ingmire
Connie Ingmire, Clerk to the Board